Evaluation of PROSPECT Instructor/Facilitator

Instructor/Facilitator:	
Proponent	
Course Title and Number:	
Course Location:	
Evaluator:	Date:

	Agree	Disagree
1. Prepared classroom, equipment, and materials prior to start of class.	_____	_____
2. Appeared self-confident.	_____	_____
3. Used grammar, voice, eye contact, and mannerisms properly.	_____	_____
4. Was well organized.	_____	_____
5. Used lesson plan properly.	_____	_____
6. Used allotted time constructively.	_____	_____
7. Provided introduction and stated objectives.	_____	_____
8. Presented material in a logical, easy-to-understand manner.	_____	_____
9. Presented current material at the proper difficulty level.	_____	_____
10. Used proper questioning techniques.	_____	_____
11. Used thought-provoking questions that reinforced learning.	_____	_____
12. Used training aids appropriately.	_____	_____
13. Encouraged student participation.	_____	_____
14. Motivated students and developed student/instructor rapport.	_____	_____
15. Summarized main points after each session.	_____	_____
16. Exhibited a professional behavior and attitude.	_____	_____

COMMENTS: (Key comments to items above. Furnish comment for all items marked disagree.)

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